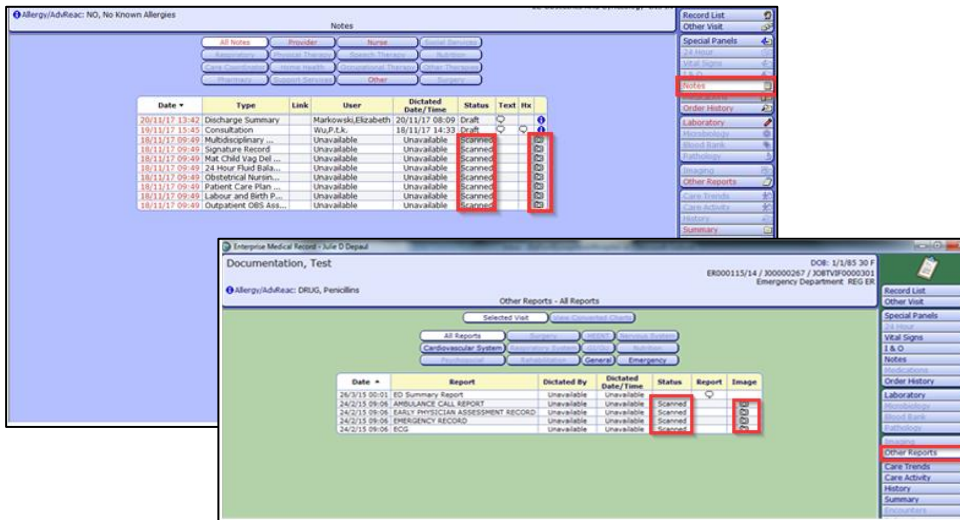


OVERVIEW

- Patient charts are scanned post discharge/visit
- Scanning allows clinicians to view historical information online in the Meditech EMR
- Inpatient charts went LIVE December 11, 2017
- Timing of scanning is generally 24 to 72 hours post visit. Prior to scanning, paper documentation remains available
- All scanned documents are viewable in the EMR under the applicable visit (account) and under the most appropriate tab. A general guide is as follows:
 - Notes- Nursing, Allied Health, Multidisciplinary Progress Notes
 - Order History-All Patient Care Orders
 - Other Reports- Physiotherapy Documents, MARS, Dictation
- Scanned documents are identified under the Status column and display as an image



For Questions about the Scanning project please contact:

Faye Roloson (x5683) Donna Pham (x2089) or Carol Vinthers (x5646)

For EMR Refresher Training please contact:

Clinical Informatics, Information Technology

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PROJECT GOALS

- Support and enhance patient safety/quality of care
- Improve efficiencies and streamline workflow processes
- Increase access to Clinical Data
- Policies and Procedures to maintain and sustain a legal electronic health record

GO LIVE TIMELINES

- **Emergency Department Records**
 - July 2015
- **Day Surgery Records**
 - September 2015
- **Outpatient Clinic Records**
 - June 2017
- **Inpatient Records**
 - December 11, 2017