



Board of Directors Meeting (Open Session)

Susan Busby Room

Wednesday, 11/28/2018

3:00 - 5:30 PM ET

- 1. Call to Order/Remarks Presented By: D. Mercuri (3:00pm)**
- 2. Declarations of Conflict Presented By: D. Mercuri**
- 3. Approval of Agenda Presented By: D. Mercuri Approve**
(Agenda Attached)
3.0 Open Board Agenda - November 28_18 FINAL - Page 4
- 4. Board Education: Diagnostic Imaging Growth Plan Presented By: Dr. Stephanie Girard/Jesse Samuel Discussion**
(Slide deck attached)
4.0 Board Presentation - DI Nov 2018 v2 - Page 6
- 5. Approval of Minutes - September 26, 2018 Presented By: D. Mercuri Approve**
(Minutes Attached)
5.0 Open Session Minutes September 26 2018 - DRAFT - Page 24
- 6. Chair's Report Presented By: D. Mercuri (3:20pm)**
- 7. Action Items from Previous Meeting**
 - Invitation to Board for Dr. Devlin's visit on Nov. 16, 2018 - Complete
 - MAC Minutes to be uploaded to Directors' Desk - Complete
 - JBHF to present new Strategic Plan at January 2019 Board meeting
 - PHAST Video to be posted to JBH's website - Complete
 - Invitation to Hospital's Redevelopment celebration (Nov. 9, 2019) to the Board - Complete
- 8. In-Camera Session - Patient Story Presented By: Dr. C. Williams Discussion**
- 9. President & CEO Report Presented By: E. Vandewall Discussion**
(Report Attached)
9.0 President CEO Open Report to the Board - November 23 2018 - Page 31
2018 Accreditation Wordle - Page 40
- 10. Professional Practice Report (CNE & COS) Presented By: Dr. C. Williams/Dr. I. Preyra Discussion**
(Report Attached)
10.0 Professional Practice Report Nov 2018-FINAL - Page 42
- 11. Building & Facilities Report (Nov 6, 2018) Presented By: D. Mercuri**
(Report Attached)
11.0 BFC Report to Board - Nov 6 2018-FINAL - Page 46
- 12. Quality Committee (Nov 8, 2018) Presented By: M. Radford**
(Report Attached)
12.0 QC Report to Board - Nov 8 2018-FINAL - Page 48
- 13. Governance & Nominating Report (Nov. 9, 2018) Presented By: D. Cowan**
(Report Attached)
13.0 GNC Report to Board - Nov 9 2018-FINAL - Page 50
- 14. Medical Advisory Committee (Oct 10 & Nov 14, 2018) Presented By: I. Preyra**
(Reports attached as part of In-Camera Package)
- 15. Finance & Audit (Nov 22, 2018) Presented By: D. Dean**
(Report Attached)
FAC Report to Board - Nov 22_18-FINAL2 - Page 53

16. Hospital Assets Committee (Nov. 23, 2018) Presented By: D. Mercuri

(Report Attached)

16.0 HAC Report to Board - Nov 23_18-FINAL - Page 56

17. Consent Agenda Motions Presented By: D. Mercuri Approve

(Consent Agenda Motions attached)

Complete List of Motions - November 28, 2018- DRAFT - Page 57

18. DECISION ITEMS

a. JBH/JBHF Memorandum of Agreement Presented By: D. Mercuri/E. Vandewall

(BN & MoA Attached)

18.0a MoA Memo to GNC Oct 26 18 - Page 60

18.0 MOA draft (JBHF Gov. Cmmte. REDLINE) Nov. 2018 - Page 62

19. OPERATIONS UPDATE

a. Medical Staff Association Report Presented By: Dr. Amie Davis Discussion

b. Communications & Public Relations Report (CCO) Presented By: M. Joannette Discussion

(Report Attached)

20.0 Communications Board Report November 28 2018 - Page 73

20.a Accreditation_newsletter-nov 7 - Page 83

JBH Speaking Notes - JBH Foundation BOD MJ MP - Page 85

20. OTHER BUSINESS

a. Review of Action Items from Meeting Presented By: D. Mercuri (5:25pm)

21. Next Meeting: Wednesday January 30, 2019 @ 3:00pm Presented By: D. Mercuri

22. Adjournment Presented By: D. Mercuri (5:30pm) Approve

23. DINNER BREAK & BOARD PHOTO (45 minutes) (5:30-6:15pm)

24. CONSENT AGENDA MATERIAL (For Approval) Presented By: D. Mercuri

a. Governance & Nominating Report Presented By: D. Cowan

i. Board Education Framework Approve

24.i.a.i JBH Board Education Framework - Page 90

ii. Policy Review Process & Schedule Approve

24.i.a.ii JBH Governance Policy Review Process - Page 91

24.i.a.ii Governance Policy Tracker & Review Schedule - BOARD-GNC - Page 92

iii. ToR Standardized Wording Approve

24.i.a.iii Board Committee ToR Template - Page 95

iv. Board Committee ToR's (QC, GNC, BFC, FAC & MAC) Approve

24.i.a.iv QC Terms of Reference 2018-19 Tracked Changes - Page 97

24.i.a.iv GNC 2018-2019 ToR_October 2018 - blacklined draft - Page 101

24.i.a.iv BFC Terms of Reference 2018-19 Tracked Changes - Oct 2018 - Page 105

24.i.a.iv FAC Terms of Reference DRAFT - Sep 21 - Page 108

24.i.a.iv Medical Advisory Committee Terms of Reference - October 2018 - Page 112

v. Governance Review Policy Recommendation Approve

(See GNC Recommendation)

vi. 2018-2019 Integrated Risk Register & Heat Map

24.i.a.iv BN to GNC - Integrated Risk Management (IRM) Risk Register October 2018 - dp - Page 115

24.i.a.vi Risk Register and Heat Map - Updates and Risk levels - October 2018 (2) - Page 119

24.i.a.vi Risk Register and Heat Map - Updates and Risk levels - March 2018 final - Page 122

b. Finance & Audit Report Presented By: D. Dean

i. Financial Statements @ September 30, 2018 Approve

24.i.b.i CFO Report - September 30 2018 - Page 125

ii. HAPS/CAPS Submissions

BN 2019-20 CAPS - Page 147

BN HAPS submission (revised on Nov. 23) - Page 149

c. 2019-2020 Budget Assumptions Approve

JBH 2019-2020 Budget Submission (revised on Nov. 23) - Page 153

d. Hospital Assets Committee Presented By: D. Mercuri

i. Draft Gift Agreement Template Approve

24.i.d.i Draft Gift Agreement Template (\$1M+) November 2018 - Clean - Page 175

24.i.d.i Draft Gift Agreement Template (UNDER \$1M) November 2018 (redline) - Page 179

24.i.d.i Draft Gift Agreement Template (\$1M+) November 2018 (redline) - Page 183

24.i.d.i Draft Gift Agreement Template (UNDER \$1M) November 2018 - Clean - Page 187

25. CONSENT AGENDA MATERIAL (For Information) Presented By: D. Mercuri Information

a. Building & Facilities Report Presented By: D. Mercuri Information

b. Quality Committee Report Presented By: M. Radford Information

i. QIP Progress Update

24.ii.b.i QIP 2018-19 Q2 Progress Slides - Page 191

ii. Quality Scorecards

24.ii.b.ii JBH Quality Scorecard FY18 19_Q2 - Page 194

Teleconference Details: 1-800-974-5902/416-874-8100

Conference ID: 1318267

Please notify Donna Philip at dphilip@josephbranthospital.ca if you will be calling in to the meeting as the conference line will not be automatically activated.