



Board of Directors Open Meeting

Wednesday, 4/25/2018
3:00 - 6:00 PM ET

1. Call to Order & Welcome	K. Osborne		3:00 pm
2. Declarations of Conflict	K. Osborne		3:02 pm
3. Approval of Agenda <i>Open Meeting List of Motions - Page 5</i>	K. Osborne	Approve	3:03 pm
4. Approval of Minutes <i>70-Feb 7-Open Board Meeting Minutes - FINAL DRAFT - April 24 - Page 6</i>	K. Osborne	Approve	3:04 pm
5. Chair's Report	K. Osborne		3:05 pm
6. Education Session: Prioritizing Health through Acute Stabilization & Transition (PHAST) PRESENTERS: Dr. Steven Selchen, Chief of Psychiatry Cheryl Gustafson, Director Mental Health & Rehabilitation Services <i>PHAST board meeting - Page 12</i>	S. Selchen/ Gustafson	Information	3:10 pm
7. Action Items Review 1. Management to provide an update on the Strategic Plan Deployment at the April 25, 2018 Board meeting. [Item 11A] 2. The Board to send a note of congratulations to Dr. Prodger for receiving the 2018 Dr. William Love Sr. Award. [Complete] 3. Management to circulate a breakdown of the \$1.5M Operating Expense line in the 2017-2018 Gap Analysis. [Complete – FAC March 29/18] 4. The Board requested further feedback on what JBH intends to do with the results (action plan) of the Marshall Fenn Marketing Plan [June 6/18]	K. Osborne	Review	3:30 pm
8. COMMITTEE REPORTS			
A. Quality Committee <i>QC Committee Report March 20-18 - Page 22</i>	Mae Radford	Information	3:35 pm
B. Finance and Audit Committee <i>FAC Committee Report for April 2018 v1 - Page 23</i>	David Dean	Information	3:40 pm
C. Governance and Nominating Committee <i>GNC Report for April 25 Board Meeting - Page 25</i>	M. Pautler	Information	3:45 pm
D. Building and Facilities Committee <i>BFC Report for Apr 25 Board Meeting-Final - Page 26</i>	K. Osborne	Information	3:50 pm
9. Consent Agenda Motions See material listed at the end of the Agenda <i>Motions- Open Meeting Consent Agenda - Page 27</i>	K. Osborne	Approve	3:55 pm
10. STRATEGY AND OPERATIONS UPDATE			
A. President and CEO Report <i>President CEO Open Report to the Board - April 25 2018 Final EV - Page 28</i>	E. Vandewall	Information	4:00 pm
B. Professional Practice Report <i>Professional Practice Report April 2018 - Page 41</i>	C. Williams/ J. Rogers	Information	4:15 pm

C. Medical Staff Association Report	R. Sowery	Information	4:25 pm
D. Communications and Public Relations Report	M. Joannette	Information	4:35 pm

**** BREAK 4:40 - 4:50 ****

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Board Report Mario April 2018 MJ - Page 49
Memo - 4N400 Move complete - Page 56
Memo - JBH Funding Announcement - Page 57
PHAST Funding -5 March 2018 - Page 60

11. INFORMATION ITEMS

A. Strategic Deployment Update <i>Strategic Plan Deployment Overview April 2018 - Page 62</i>	E. Vandewall	Information	4:50 pm
B. Join the J Capital Campaign Update Other JBHF Attendees: Tracy King, Anna Iacobelli, Susan Busby, and Bethany Campbell <i>11-B Join the J Month 2018 Implementation Plan april 2018 - JBH Board - Page 63</i>	Anissa Hilborn	Information	5:10 pm
C. 2018 Accreditation Process <i>2018 Accreditation Process - Governance Report _March 20 2018 - Page 69</i>	M. Pautler/S. Metham	Information	5:20 pm
D. Board Advance Update - Verbal	D. Mercuri	Information	5:30 pm
E. Financial Update <i>Financial Update BOD Presentation Apr 25-2018 - Page 82</i>	E/ Vandewall/M. Chang	Information	5:35 pm
i. Financial Statements Period Ending January 31, 2018 <i>Financial Performance Report Period ending January 31 2018 - Page 100</i>	D. Dean/M. Chang	Information	5:45 pm

12. DECISION ITEMS

A. Signing Authorities <i>Motion - Signing Authorities - Page 113</i> <i>BN Corporate Resolution on Bank Signing Authority - Page 114</i>	D. Dean/ M. Chang	Approve	5:50 pm
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13. OTHER BUSINESS

A. Review of Action Items from Meeting Items for discussion or consideration raised during the meeting to be addressed before or at the next regular Board meeting.	K. Osborne	Information	5:55 pm
B. Next Meeting June 6, 2018	K. Osborne	Information	5:55 pm
14. Adjournment Conference Call Particulars	K. Osborne		6:00 pm

Please advise email gdeveaux@josephbranthospital.ca 1 day before the meeting to ensure that the conference line is open.
Toll-free dial-in number (Canada/US): 1 855-344-7755
Local dial-in number: 416-933-3852
Conference ID: 4049083

15. CONSENT AGENDA MATERIAL

A. Consent Agenda Items for Approval	Approve
i. Board of Directors N/A	Approve
ii. Governance and Nominating N/A	Approve
iii. Quality Committee N/A	Approve
iv. Finance and Audit Committee	

N/A	
v. Building and Facilities Committee	Approve
N/A	
B. Consent Agenda Items for Information Only	Information
i. Board of Directors	
N/A	
ii. Quality Committee	
a. Quality Committee Minutes - March 20, 2018	Information
<i>QC Mins Mar 20-18 DRAFT - Page 116</i>	
b. Annual Quality Report: Mental Health/Rehab Services	Information
<i>Quality Improvement Report- Mental Health Rehabilitation Wellness House 2017-18 - Page 123</i>	
c. Quality of Care Council Minutes	Information
<i>Quality of Care Council Minutes Jan 17-18 - Page 138</i>	
d. Scorecards and Reporting	Information
• Strategic Scorecard	
<i>Strategic Scorecard 2017_18 January - Page 143</i>	
• Quality Scorecard	
<i>Quality Scorecard FY17 18_Q3 - Page 156</i>	
• Occurrence Reports/Patient Relations	
<i>Q3 17-18 Quality Report Complaints Compliments and Incidents - Page 186</i>	
iii. Governance and Nominating Committee	
a. GNC Minutes - February 15, 2018 & March 23, 2018	Information
<i>GNC Minutes February 15 2018 FINAL - Page 195 GNC Minutes March 23 2018 Draft - Page 200</i>	
b. Board & GNC Work Plans [Updated Format]	Information
<i>Board Work Plan Review 2017-18 - Updated Format - Page 206 GNC Work Plan 2017-18 - Updated Format - Page 208</i>	
c. Board Policy Manual - Update	
<i>BN Board Policy Manual - Page 210</i>	
d. Board Recruitment Schedule	Information
<i>GNC BN 2018 Board Recruitment Process - Page 212</i>	
e. Board Recruitment Ad	Information
<i>Recruitment Ad - Feb 2018 - Page 213</i>	
iv. Finance and Audit Committee	
a. Financial Strategies	Information
<i>Financial Strategies - Page 214</i>	
b. Compliance Reporting	Information
<i>Compliance Reporting - Hospital Remittance - Page 218 Financial Statutory Declaration March 2, 2018 - Page 219</i>	
c. Non-Audit Services Update	Information
<i>BN Non-Audit Services Update - Page 220</i>	
v. Building and Facilities Committee	
a. BFC Minutes	Information
<i>BFC Minutes April 10 2018 FINAL DRAFT-Apr 24 - Page 224 BFC Minutes February 27 2018 DRAFT - Page 228</i>	
b. Capital Redevelopment Update	Information
<i>Briefing note on JBH Phase 1 CRP 04 03 18 - Page 233 IO Report 02 28 18 - Page 236 Briefing note on JBH CRP Contingency Report Feb 2018 - Page 237</i>	

*Capital Redevelopment Contingency Draw down Feb 2018 -
Page 238*

B&F Feb Variation Log Summary - Page 239

B&F Feb Variation Log - Page 240

*JBH - Capital Redevelopment Project - March 2018 - Monthly
Schedule Status Report - as at 28March018 - Page 252*

IC report 02 28 18 - Page 255

BFC ICAT Briefing Note March 2018 (4) - Page 272

c. Operational Readiness Update

BFC OpReadiness Briefing Note Apr 2018- Draft - Page 277

Information

vi. Public Affairs and Communications

N/A

Information