



Board of Directors Open Meeting

Wednesday, 2/7/2018

3:00 - 5:45 PM ET

1. Call to Order & Welcome	K. Osborne		3:00 pm
2. Declarations of Conflict	K. Osborne		3:02 pm
3. Approval of Agenda	K. Osborne	Approve	3:03 pm
4. Approval of Minutes December 6, 2017 <i>60-Dec 6-Open Board Meeting Minutes - DRAFT - Final Jan 30 2018 - Page 5</i>	K. Osborne	Approve	3:04 pm
5. Chair's Report	K. Osborne		3:05 pm
6. Education Session: Endoscopy Quality Management Program PRESENTER: Sara Pereira, Director of Surgical Services <i>Endo Quality Board Meeting - Page 15</i>	S. Pereira	Information	3:10 pm
7. Action Items Review	K. Osborne	Review	3:40 pm
A. Update to FAC on non-audit service engagement re Ortho Program [Complete]			
B. Forward Strat Plan publication to HealthLinks representatives [Complete]			
C. Post Org Chart to Directors Desk under General Information [Complete]			
8. COMMITTEE REPORTS			
A. Quality Committee <i>QC Committee Report Jan 25-18 - Page 27</i>	F. Whelan	Information	3:45 pm
B. Governance and Nominating Committee <i>GNC Report for Feb 7th Board Meeting - Page 28</i>	M. Pautler	Information	3:50 pm
C. Building and Facilities Committee <i>BFC Report for Feb 7th Board Meeting-Draft - Page 29</i>	K. Osborne	Information	3:55 pm
9. Consent Agenda Motions See material listed at the end of the Agenda <i>Resolutions- Open Meeting Consent Agenda - Page 30</i>	K. Osborne	Approve	4:00 pm
10. STRATEGY AND OPERATIONS UPDATE			
A. President and CEO Report <i>President CEO Open Report to the Board - February 7 2018 Final - Page 31</i>	E. Vandewall	Information	4:05 pm
B. Professional Practice Report <i>Professional Practice Report February 2018_final - Page 40</i>	C. Williams/ J. Rogers	Information	4:20 pm
C. Medical Staff Association Report <i>JBH MSA President Bulletin Jan 29 2018 - Page 48</i> <i>MSA mtg minutes sep 27 2017 - Page 51</i> <i>MSA mtg minutes nov 22 2017 - Page 54</i>	R. Sowery	Information	4:35 pm
D. Communications and Public Relations Report <i>Board Report Mario Jan 2018 MJ - Page 57</i> <i>CommsScorecardTemplate - Page 64</i>	M. Joannette	Information	4:45 pm

11. DECISION ITEMS

N/A

12. INFORMATION ITEMS

A. Finance Update

Jan 2018 Finance BOD Presentation - Page 75

CFO Report - Page 85

i. Operating Position Update

ii. HAPS

iii. PCOP

D. Perera Information 4:50 pm

B. Master Plan Update

BN_Master_Program_Master_Plan__01_31_18[1] - Page 89

Redevelopment Timeline Board Presentation January 31 2018 - Page 91

Master Program Master Plan Backgrounder Jan 31 2018 - Page 93

E. Vandewall Information 5:05 pm

13. Board Survey: Accreditation Canada Governance Functioning Tool

To be circulated in hardcopy.

5:25 pm

14. OTHER BUSINESS

A. Review of Action Items from Meeting

Items for discussion or consideration raised during the meeting to be addressed before or at the next regular Board meeting.

K. Osbrone Information 5:40 pm

B. Next Meeting

Conference Call: March 28, 2018

Regular Meeting: April 25, 2018

K. Osborne Information 5:45 pm

15. Adjournment

Conference Call Particulars

K. Osborne 5:45 pm

Please advise email gdeveaux@josephbranthospital.ca 1 day before the meeting to ensure that the conference line is open.

Toll-free dial-in number (Canada/US): 1 855-344-7755

Local dial-in number: 416-933-3852

Conference ID: 4049083

16. CONSENT AGENDA MATERIAL

A. Consent Agenda Items for Approval

Approve

i. Board of Directors

Approve

N/A

ii. Governance and Nominating

Approve

N/A

iii. Quality Committee

Approve

N/A

iv. Finance and Audit Committee

N/A

v. Building and Facilities Committee

Information

N/A

B. Consent Agenda Items for Information Only

Information

i. Board of Directors

a. Letter from St. Peter's Hospital

Information

Consent - LTR_20171221_Thank you to HSPs_St Peters Fire - Page 108

ii. Quality Committee

a. Quality Committee Minutes - January 25, 2018

Information

QC Mins Jan 25-18 DRAFT - Page 109

b. Medicine Services Annual Quality Report	Information
<i>Annual Quality Report- Medicine Services 2017 - Page 116</i>	
c. Customer Support Services Annual Quality Report	Information
<i>Annual Quality Report- Customer Support Services Jan 2018 - Page 128</i>	
d. Quality Framework and Processes - 18/19 QIP Planning Process	Information
<i>2018-19 QIP Planning Process - Page 133</i>	
e. Generative Discussion - Patient Engagement Strategies	Information
<i>Patient Engagement Strategies - Page 145</i>	
f. Accreditation Canada Update	Information
<i>Accreditation Canada Update - Page 153</i>	
g. Quality of Care Council Minutes - December 20, 2017	Information
<i>Quality of Care Council Minutes Dec 20-17 - Page 154</i>	
h. Scorecards and Reporting	Information
• Strategic Scorecard	
<i>Strategic Scorecard 2017_18 NovUpdate - Page 159</i>	
• QIP Update	
<i>QIP 2017-18 Q3 Progress Slides Jan 2018 - Page 172</i>	
iii. Governance and Nominating Committee	
a. GNC Minutes - January 26, 2018	Information
<i>GNC Minutes January 26 2018 Draft - Jan 29 - Page 176</i>	
b. Accreditation Canada Governance Functioning Tool	Information
<i>7-A-i Accreditation Canada Governance Functioning Guide and Tool - Page 182</i>	
c. Board and Committee Skills Assessment Survey	
<i>7-A-ii Board and Committee Skills Assessment Survey - Page 193</i>	
d. Integrated Risk Monitoring	Information
<i>8-B BN Integrated Risk Monitoring - Jan 18 - Page 200</i>	
e. GNC Work Plan - Updated	Information
<i>8-A-i GNC Work Plan 2017-18 - Jan 18-18 Updates - Page 201</i>	
f. Board Work Plan - Status Update	Information
<i>8-A-ii Board Work Plan Review 2017-18 - Page 203</i>	
g. Board Administration Budget	Information
<i>Board of Directors Expenses - YTD Dec 2017 - Page 206</i>	
iv. Finance and Audit Committee	
a. Compliance Reporting - Hospital Remittance	Information
<i>Statutory Declaration - Page 207</i>	
b. Non-Audit Services Update	Information
<i>JBH Briefing Note Non Audit Services - Page 208</i>	
<i>Ortho KPMG Statement of Work Nov 20 2017 - Page 211</i>	
v. Building and Facilities Committee	
a. BFC Minutes - January 16, 2018	Information
<i>BFC Minutes January 16 2018 DRAFT- Jan 31 - Page 221</i>	
b. Capital Redevelopment Update	Information
<i>8-A-i Briefing note on JBH Phase 1 CRP 01 08 18 - Page 226</i>	
c. Operational Readiness Update	Information
<i>8-B BFC OpReadiness Briefing Note January 2018- Draft - Page 230</i>	
vi. Public Affairs and Communications	Information
N/A	

Mission: We are committed to exemplary healthcare. We are focused on clinical excellence, quality and patient

safety. We have a passion for service.
Vision: Compassionate care. Exemplary service. Every time.
Values: Compassion Accountability Respect Excellence (CARE)