

JOSEPH BRANT HOSPITAL
ANNUAL GENERAL MEETING

The Annual Meeting of the Joseph Brant Hospital Corporation was held on Wednesday, June 3, 2015 at 17:00 hours in the Bodkin Auditorium.

1. CALL TO ORDER

Don Dalicandro, Chair of the Board of Governors, called the meeting to order in accordance with the Corporation Bylaws and declared the meeting duly constituted.

The Chair welcomed those in attendance to the Annual General meeting of the community hospital and acknowledged Mayor Rick Goldring, the Board of Governors, members of the Foundation and Auxiliary Boards as well as staff, physicians and members from our community.

The Chair noted that following the business agenda there will be a special presentation by Dr. David Higgins. The Chair reviewed the voting process for those in attendance.

2. APPROVAL OF THE AGENDA

The Chair requested addition or deletions to the agenda

It was,

Moved by: Rob Hamilton

Seconded by: Michael Pautler

That the agenda be approved as circulated.

...CARRIED

3. APPROVAL OF THE PREVIOUS MINUTES

It was,

Moved by: Debra Carey

Seconded by: Sandra Edrupt

That the minutes of the Joseph Brant Hospital Annual General Meeting held June 4, 2014 be approved as presented.

...CARRIED

4. CHAIR'S REMARKS

Mr. Dalicandro provided opening remarks to the Annual General Meeting and noted the following Hospital achievements during his remarks:

- *Joseph Brant Hospital has presented its 6th consecutive balanced budget*
- *The Hospital welcomed new Senior Leadership members Dr. Wes Stephen (Chief of Staff), Susan Wannamaker (Senior Vice President) and Cheryl Williams (Vice President Patient Care and Chief Nursing Executive)*
- *Over the past year, the Hospital celebrated the opening of Phase 1 of the Redevelopment and Expansion Project through the Halton McMaster Family Health Centre (HMFHC) and parking garage.*
- *Mr. Michael Lee-Chin was announced as the Capital Campaign's lead donor, and contributions to the Campaign are over \$40 million dollars.*
- *In March 2015, the Hospital broke ground on Phase 2, the new Patient Care Tower*

Joseph Brant Hospital has had a remarkable year and these successes can be contributed to the entire team, including the Board of Governors, the Foundation Board of Directors, the Auxiliary Board of Directors, Hospital Management, the staff, physicians, the Medical Advisory Committee, the Medical Staff Association, the City of Burlington and the community.

In 2016-2017, the Board has identified several key initiatives including:

- *A focus on people and process*
- *Providing oversight of Operational Readiness*
- *Partnering with the Medical Advisory Committee and Medical Staff Association with a joint meeting expected in the Fall 2015*
- *Reviewing the Strategic Plan in Q1 2016*
- *Participating in the first annual Jog, Bike and Hike event on September 27 in partnership with the Auxiliary*

The Chair noted this is a very exciting time for the Hospital and its community and thanked everyone for being a part of our future.

5. RECEIPT & REVIEW OF THE AUDITED FINANCIAL STATEMENTS for the year ended March 31, 2015

Don Wray, Chair of the Audit Committee presented the financial statements approved by the Board of Governors and audited by KPMG LLP, Chartered Accountants. Mr. Wray stated that the Audit Committee of the Board met with KPMG and received their report on the audit. The Committee is satisfied with the work they did and the fact that they have been independent throughout the process as required. The highlight of the financial statements was a balanced budget at the operating level.

He further remarked that this excellent result is attributable to the positive action of management and staff throughout the year.

There being no questions, it was noted that the Audited Financial Statements of the Joseph Brant Hospital for the year ended March 31, 2015 be accepted.

It was,

Moved by: Don Wray

Seconded by: Mae Radford

That the Audited Financial Statements for the Joseph Brant Hospital for the Year Ended March 31, 2015 be accepted.

...CARRIED

6. APPOINTMENT OF AUDITORS

Mr. Wray stated that it was now time to appoint the external auditors for the fiscal year that will end on March 31, 2016. He commented that KPMG LLP has served the organization well and their re-appointment is supported by the Audit Committee, the Hospital Board and Management.

It was,

Moved by: Don Wray

Seconded by: Dave Dean

That KPMG LLP, Chartered Professional Accountants, be appointed auditor for the Joseph Brant Hospital Corporation for the fiscal year ending March 31, 2016 at a fee to be approved by the Audit Committee.

...CARRIED

7. ADMINISTRATIVE BY-LAW AMENDMENTS

Michael Pautler, Chair of the Governance & Nominating Committee presented the Administrative By-Laws for approval. The Administrative By-Laws were pre-circulated with the agenda package.

It was,

Moved by: Michael Pautler

Seconded by: Krista Attwood

That the members of the Joseph Brant Hospital Corporation approve the Joseph Brant Hospital Administrative By-Laws as presented.

...CARRIED

8. REPORT OF THE NOMINATING COMMITTEE AND ELECTION OF GOVERNORS

Michael Pautler, Chair of the Governance & Nominating Committee noted that the Report has been pre-circulated with the agenda package.

It was,

Moved by: Michael Pautler

Seconded by: Rob Hamilton

That the members of the Joseph Brant Hospital Corporation approve the Report of the Nominating Committee for 2015/16 as presented.

...CARRIED

9. ANY OTHER BUSINESS

There were no other items brought forward to the meeting.

10. ADJOURNMENT OF ANNUAL MEETING

It was,

Moved by: Sandra Edrupt

Seconded by: Debra Carey

That the Annual Meeting be adjourned at 5:11 p.m.

...CARRIED