



September 7, 2021

Dear Valued Partner,

Joseph Brant Hospital (JBH) is committed to providing a safe environment for patients, visitors, staff, physicians, volunteers and our third party “Vendors” which includes Vendors, Service Providers, Contractors, sub-contractors, community partners and representatives. We continue to closely monitor the evolving COVID-19 situation with the fourth wave upon us. Frequent updates are being provided to us from regional, provincial and federal health authorities regarding infection prevention and screening directives.

JBH continues to screen all staff, patients and visitors who enter the hospital and have restricted entrances to our hospital sites. At this time, we ask that Vendors, Service Providers, Contractors, sub-contractors, community partners and representatives, with non-essential business avoid coming into JBH sites and – where possible – conduct business remotely, unless it is required to be onsite for the provision of essential services.

In light of new provincial directives, the COVID-19 vaccine is a critical component of the global effort to manage this pandemic. It is up to each of us to get vaccinated as soon as possible, so that together we can start to lessen the transmission of COVID-19 and safeguard the wellbeing of our patients, families and colleagues.

On August 17, 2021 all public hospitals in Ontario received provincial direction (set out in the Chief Medical Officer of Health’s COVID-19 Directive #6), requiring all persons working in Ontario hospitals, including “Contractors” to (i) be fully vaccinated or (ii) submit to regular antigen testing and provide verification of the negative test result.

The ‘JBH COVID Immunization and Management – Third Party Vendors which includes Vendors, Service Providers, Contractors sub-contractors, community partners and representatives’ (“the Policy”) that complies with this [Directive, which is contained within the Regional CEO letter](#), is available upon request.

Under this Policy, all Vendors, Service Providers, Contractors, sub-contractors, community partners and representatives conducting business on site at any JBH facility are required to submit forthwith a signed attestation form (attached) certifying that your employees, sub-contractor and representative policies will abide by the Policy.

Please send your signed attestation form to JBHVendorAttestation@josephbranthospital.ca

All Vendors, Service Providers, Contractors and their sub-contractors and representatives coming onto JBH must have proof of this attestation available, if requested.

They will further ensure any employees, sub-contractors or representatives coming on hospital premises are either fully vaccinated or have an approved exemption, as per the Policy.

JBH expects all vendors to be vaccinated and/or in the process of obtaining fully vaccinated status in accordance with Public Health Ontario. The vendor will be expected to attest to the fully vaccinated status of those assigned to JBH by November 01, 2021 - third party vendors that are not able to comply may result in becoming inactive and/or released from opportunities at JBH.

Prior to November 1st 2021, Vendors, Service Providers, Contractors, sub-contractors, community partners and representatives will be required to administer regular antigen testing for those not fully vaccinated and provide proof of compliance with the Policy upon request to JBH. Should any of your employees need to complete the education requirement, an approved JBH COVID-19 Vaccination Education can be shared upon request.

Additionally to meet reporting requirements, at any time we may ask for the following company information:

- Total number of employees
- Number of fully vaccinated employees
- Number of medically exempt employees
- Number of employees completing antigen testing in compliance with Directive #6
- Number of employees who have completed an educational session about the benefits of the COVID-19 vaccination

Prior to daily entry Vendors, Service Providers, Contractors, sub-contractors, community partners and representatives must continue to self-screen for symptoms and travel history.

Alternatively, if your employees, subcontractors and other representatives do not perform any work or otherwise attend Joseph Brant Hospital, please indicate such on the attached attestation form which must be signed and returned.

Please send your signed attestation form to JBHVendorAttestation@josephbranthospital.ca

We appreciate your support in continuing to provide critical deliveries and services during this challenging time. We will work together with all Vendors, Service Providers, Contractors, sub-contractors, community partners and representatives to support the continued provision of deliveries and services in an effective manner, while maintaining the safety and protection of everyone visiting our sites.

Full compliance is required as per the ministry directive, and we thank you for your support and enforcement of these important and mandatory infection prevention and control directives with your employees.

If you have any questions, please contact me at JBHVendorAttestation@josephbranthospital.ca

Sincerely,

Marco Terlevic
Executive Vice-President, Corporate Administration & CFO