



The Chair had nothing additional to report.

## 6. Committee Chairs' Report

### **Kathryn Osborne (Quality Committee)**

- Nothing additional to report

### **Don Dalicandro (Building and Facilities Committee)**

- Nothing additional to report

### **Michael Pautler (Governance & Nominating Committee)**

- Nothing additional to report

### **Dave Dean (Finance Committee)**

- Nothing additional to report

### **Don Wray (Audit Committee)**

- D. Wray reported that the tax remittances are up to date.

## 7. Consent Agenda

The Chair queried as to whether any member wished to have a specific item contained within the Consent Agenda, as presented, removed for further discussion. There were no items removed for further discussion.

It was,

**Moved by:** Debra Carey

**Seconded by:** Sandra Edrupt

*That the motions of the Consent Agenda (Items 7.a, 7.b, 7.c, 7.d and 7.e) be approved as presented.*

...CARRIED

### **a) Quality Committee**

The minutes of the March 12, 2015 meeting were presented for information and included the following attachments:

- QC Mins Jan 15-15 Draft
- QC – Pharmacy Quality Improvement Report Slide Deck 14-15
- QC – November 2014 High Harm
- QC – December 2014 High Harm

### **b) Building and Facilities Committee**

The minutes of the March 2, 2015 meeting were presented for information and included the following attachments:

- BFC – Motion Page March \_2 2015
- BFC – Minutes March 2 2015 FINAL
- BFC – BN Land Acquisition 02 09 15 Final

The following motions were presented:

*That the Board of Governors endorses the hospital's acquisition of the land (referred to as Parcel 3) required for the JBH Phase 1 Capital Redevelopment Project and ratify the acquisition.*

**c) Governance & Nominating Committee**

The minutes of the March 12, 2015 meeting were presented for information and included the following attachments:

- GNC – Motions March 12, 2015
- GNC – Minutes March 12 2015 draft
- GNC – BN re Board and Citizen Member Recruitment Schedule
- GNC – Email Voting Policy – Mar 2015
- GNC – Meetings of the Board Policy – Mar 2015
- GNC – Statement of Board Roles and Responsibility – Mar 2015
- GNC – JBH Administrative By Laws – Updated 16Mar2015

The following motions were presented:

*That the Board of Governors reconsider its motion of November 2014 and allow the 2 Audit Committee Citizen members to continue in their roles for 1 and 2 year terms without reapplication.*

*That the Board of Governors approves that the Email Voting Policy be approved as presented.*

*That the Board of Governors approves that the Meetings of the Board Policy be approved as presented.*

*That the Board of Governors approves that the Statement of Board Roles and Responsibilities be approved as presented.*

*That the Board of Governors approves that the JBMH Administrative By-Laws be approved as amended.*

**d) Finance Committee**

The minutes of the March 17, 2015 meeting were presented for information and included the following attachments:

- FC – Motion Page March 17 2015
- GC – Minutes March 17 2015
- FC – JBH Operating Statement Dec 2014 with Forecast
- FC – JBH Balance Sheet Dec 2014
- FC – CFO Report Dec 2014
- FC – 14.15 Q3 HSAA Dashboard for FAC – updated with Total Margin

The following motions were presented:

*That the Board of Governors approve the Third Quarter (2014/15) Finance Statements as presented.*

**e) Audit Committee**

The minutes of the March 17, 2015 meeting were presented for information and included the following attachments:

- AC – Minutes March 17 2015
- AC – Hospital Regulatory Remittances

## **8. New Business**

### **a) Patient Story**

A power point presentation was pre-circulated with the agenda package.

E. Vandewall noted that the purpose of patient stories is to review and understand what it is like to be a patient in the Hospital and create an emotional connection to their experience. This story is unique because it is a robust and all-encompassing patient story.

Future patient stories will be presented from Joseph Brant Hospital.

The Chair welcomed Ms. Joanna Noble and Mr. Gareth Lewis from the Health Insurance Reciprocal of Canada (HIROC) to make a presentation regarding a patient story. Ms. Noble and Mr. Gareth Lewis presented an overview of an ongoing patient story.

The Chair thanked Ms. Noble and Mr. Lewis for their presentation.

*(Secretary's Note: Sylvia Leonard and Dr. Nisker joined the meeting)*

*(Secretary's Note: M. Pautler left the meeting via teleconference)*

### **b) CCAC Presentation**

A power point presentation was pre-circulated with the agenda package.

The Chair welcomed Ms. Melody Miles, CEO of the HNHB CCAC and Mr. Barry Brownlow, Chair of the HNHB CCAC to make a presentation regarding the CCAC priorities for 2015/16.

Ms. Miles noted the following during her presentation:

- The CCAC has 4 areas of strategic focus – patient experience, passionate and inspired staff, relationships with partners, accountability and transparency
- HNHB CCAC provided care to more than 81,000 individuals in 2013/14, serving half of all seniors in the region aged 85 and older
- There are many opportunities to work together including: hospital avoidance, ED admission avoidance, discharge prior to ALC designation, supportive care plans for patients ALC to CCAC and supportive care environments: post-acute care and hospital avoidance

A discussion followed.

The Chair thanked Ms. Miles for her presentation.

### **c) LEAN Education – Component 3 – Medicine/CCAC VSM Project**

A power point presentation as pre-circulated with the agenda package.

The Chair welcomed Ms. Erin Swindall (JBH) and Ms. Irene Wilson (CCAC) to make a presentation regarding the LEAN Medicine/CCAC VSM project.

The following was noted during the presentation:

- The HNHB CCAC and JBH found an opportunity to work collaboratively to undertake value stream mapping to determine root causes of the long length of stay, provide recommendations on process improvement, reduce waste in the current process and reduce the time patients wait to transition from acute care out of hospital
- The future state map was completed February 5 and estimated completion date is June 30, 2015
- Several mini-projects have been identified and are underway

The Chair thanked Ms. Swindall and Ms. Wilson for their presentation.

**d) 2015/16 Quality Improvement Plan**

The following attachments were pre-circulated with the agenda package:

- Board BN on 15-16 QIP
- QC – QIP 2015-16 V7A

N. LaBelle presented and reviewed the 2015-16 Quality Improvement Plan (QIP). It was noted that for this year, the MoHLTC is maintaining its focus on transformational priorities and systems change. Indicators intended to push toward this provincial vision for quality and performance improvement have been selected as key enablers to drive these desired results.

IN 2015/16, the same premise of priority indicators selected for their system-wide impacts remain unchanged. Seven priority indicators across five quality dimensions continue to provide quality themes for improvement.

There were no questions regarding the 2015/16 QIP.

It was,

**Moved by:** Sandra Edrupt

**Seconded by:** Don Wray

*That the minutes of 2015/16 Quality Improvement Plan be approved as amended.*

...CARRIED

**e) 2015/16 Hospital Budget**

The following attachments were pre-circulated with the agenda package:

- FC – Motion Page March 17 2015 (b)
- FC – 2015-16 Budget Presentation Final
- FC – 2015-16 Operating Budget Final
- FC – CAPITAL BUDGET ALLOCATION 2015-16

D. Dean reported the following on the 2015/16 Hospital Budget:

Operating Budget:

- The budget presentation outlines various priorities; the majority are consistent with prior years.

- Operationally, the key priorities of the budget are to maintain volumes and service levels consistent with prior years while striving to deliver those services at increasing levels of quality and safety.
- Financially, the key priorities are to achieve a balanced budget at the H-SAA level and meet the current ratio targets, both of which align with the priorities of the Ministry and the LHIN. The budget being put forth for 2015/16 achieves those broad objectives.
- Funded beds and projected volumes remain consistent with the prior year
- The operating budget reflects a break-even position at the H-SAA level (i.e. before building amortization). However it does reflect a net deficit of \$315k after the inclusion of building depreciation and amortization. This position is consistent with both the 2014/15 budget and year end forecast. The net deficit in this budget is a slight improvement over the prior year, a result of lower amortization levels.

#### Capital Budget

- The Capital budget being put forward is just over \$3.5M. This does not include any capital spending associated with the Redevelopment. Just over two-thirds of this amount is related to Information Technology and e-Health related activities. That capital spending is part of a multi-year plan that was previously reviewed and approved.

#### H-SAA Agreement

- The approval of the Operating and Capital budgets will enable the Hospital to sign the H-SAA funding agreement by March 31, 2015, allowing funding to continue and maintaining the accountability relationship.

Following this high level summary of the budget, the challenging operating environment was discussed, with specific reference to the initiatives outlined in the budget presentation to reduce operating costs to align with the revised funding models.

It was noted that the continued investment in lean activities, physician engagement and the engagement of the CCAC and others are key elements within many of these initiatives.

Florine and her team were thanked for their efforts in driving the budgeting process. It was highlighted that while Finance drives the process, a lot of effort goes into engaging the organization in the process, specifically the Program teams. Engaging the Program teams is aimed at producing a better budget, with an increased level of understanding, ownership and accountability at the program level, all of which support the achievement of the budget.

There were no questions about the 2015/16 budget.

It was,

**Moved by:** Dave Dean

**Seconded by:** Don Wray

*That the Board of Governors approve the Operating Budget for 2015/16 and the Capital Budget for 2015/16 as presented.*

*That the Board of Governors approve the signing of the amended H-SAA for 2015/16.*

...CARRIED

#### f) Strategic Scorecard – Q3 2014/15

The following attachments were pre-circulated with the agenda package:

- QC – Strategic Indicator Summary Q3 2014-15
- QC – Quality and Safety Dashboard Q3 2014-15
- QC – Interpretation Q3 2014-15
- QC – Indicator Des-c Table 2014-15

E. Vandewall reported that Management has received feedback about the utility and effectiveness of this document. It was intended as a high level update and is not currently meeting the needs that it was intended to address. A small group will be brought together to redevelop this document for the Board. A member of the Quality Committee will be included in the working group.

**g) President & CEO Report**

The President & CEO Report was pre-circulated with the agenda package. Mr. Vandewall provided a verbal update on the following:

- The sanitary sewer system force main project has been completed
- JBH continues to participate in audits and the Hospital is in compliance with PHIPA
- The Hospital is pleased to announce it will present a balanced budget for 2015/16
- The Redevelopment Project is receiving good engagement from user groups, including the physician team
- Ellis Don is fully mobilized on site and has temporary work underway. The Hospital received the project schedule received this week.
- A new CT scanner will be installed in May 2015 and a second scanner, which includes the construction of a new CT suite, will begin in May 2015 and finish in July 2015.

**h) Chief of Staff Report**

The Chief of Staff 120 Day Update was pre-circulated with the agenda package. Dr. Stephen provided a verbal update on the following:

- There are 3 focused initiatives underway in the Chief of Staff office: the Physician Distinction Award, JBH Professional Staff Bylaws and the creation of a new physician medical model of care

**9. Reports**

**a) Interim Vice President Patient Care Services and Chief Nursing Executive Report**

The Vice President Patient Care Services and Chief Nursing Executive Report was pre-circulated with the agenda package. Ms. LaBelle provided a verbal update on the following:

- The Hospital continues its focus on Patient Flow. The Manager of Access and Flow is now reporting directly to the SLT to identify barriers.
- The Home First Refresh project will begin piloting the 48 hour conversation letter with the Hospitalist team next week
- The Hospital received funding from the LHIN for the SMART program, which will allow for a full-time Occupational Therapist and physiotherapist to assist in the Emergency Department and identify patients over 65 years old to participate in early mobilization

**b) Medical Staff Association Report**

There was no Medical Staff Association Report submission.

**c) Foundation Report**

The Foundation Report was pre-circulated with the agenda package. R. Smallbone provided a verbal update on the following:

- The Foundation continues to collect pledges related to the Redevelopment Project
- The 1<sup>st</sup> Annual ball hockey tournament is being held in June 2015
- The Board is encouraged to let others know they sit on the Board if they have the opportunity to attend events

**d) Auxiliary Report**

The Auxiliary Report was pre-circulated with the agenda package. K. Attwood provided a verbal update on the following:

- The Auxiliary is pleased to report that profit margins from Tim Hortons and gift shop are up this quarter

**10. Hospital Related**

The following items were pre-circulated for information:

- Boards February 2015 Issue 10

**11. Other Business**

The Chair presented Tess Romain with a gift on behalf of the Board and thanked her for her support over the past 5 years at JBH. The Board wished Ms. Romain good luck in her new role at the LHIN Collaborative.

**12. Adjournment**

It was,

**Moved by:** Dave Dean    **Seconded by:** Mae Radford

*That the Open meeting of the Board of Governors be adjourned at 6:10 p.m.*

...CARRIED

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Don Dalicandro  
Chair, Board of Governors

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Christine Lowe  
Recorder