



**Joseph Brant Hospital
Board of Governors Meeting**

Minutes of the Open meeting of the **Board of Governors** held on **Wednesday January 28, 2015** at **3:00 p.m.** in the **Gordon Room**.

PRESENT:	Don Dalicandro (C) Mae Radford Michael Pautler Dominic Mercuri Eric Vandewall Krista Attwood	Kathryn Osborne (VC) Debra Carey Rob Hamilton Paul Sharman Nancy LaBelle Sandra Edrupt Christine Thomson (Recording)	Dave Dean Brent Scowen Randall Smallbone Bill Nisker MD Wes Stephen MD
STAFF:	Tess Romain Florine Lobo	Anissa Hilborn Mario Joannette	Arlene Yam
REGRETS:	Sylvia Leonard	Don Wray	Teresa DeSantis MD
GUESTS:			

1. Call To Order – Welcome and Introductions

The Chair called the meeting to order at 3:00 p.m. Mr. Dalicandro welcomed Councillor Paul Sharman as the new municipal representative from the City of Burlington, and Dr. William Nisker, as Vice-Chair of the Medical Staff Association.

The Chair thanked Dr. Killorn for his participation on the Board over the last two years as Chair of the Medical Staff Association. Dr. Killorn was presented with a token of appreciation on behalf of the Board.

2. Declaration of Conflicts

There were no declarations of conflict.

3. Approval of Agenda

The Chair noted that the presentation on LEAN as described in the 2014/15 Board work plan would be rescheduled to a future date.

It was,

Moved by: Sandra Edrupt

Seconded by: Michael Pautler

That the agenda be approved as amended.

...CARRIED

4. Approval of Previous Minutes – November 28, 2014

The minutes of the November 28, 2014 meeting of the Board of Governors were presented.

It was,

Moved by: Rob Hamilton

Seconded by: Mae Radford

That the minutes of November 28, 2014 be approved as amended.

...CARRIED

5. Chair's Remarks

The Chair had nothing additional to report.

6. Committee Chairs' Report

Kathryn Osborne (Quality Committee)

- Nothing additional to report

Don Dalicandro (Building and Facilities Committee)

- Nothing additional to report

Michael Pautler (Governance & Nominating Committee)

- Nothing additional to report

7. Consent Agenda

The Chair queried as to whether any member wished to have a specific item contained within the Consent Agenda, as presented, removed for further discussion. There were no items removed for further discussion.

It was,

Moved by: Dave Dean

Seconded by: Debra Carey

That the motions of the Consent Agenda (Items 7.a, 7.b and 7.c) be approved as presented.

...CARRIED

a) Quality Committee

The minutes of the January 15, 2015 meeting were presented for information and included the following attachments:

- QC Mins Jan 15-15 Draft
- QC – Rehab and CC presentation slides 14-15
- QC – Finance-DSS Quality Improvement Report Slide Deck 14-15
- QC – September 2014 High Harm
- QC – October 2014 High Harm

b) Building and Facilities Committee

The minutes the January 19, 2015 meeting were presented for information.

c) Governance & Nominating Committee

The minutes of the January 22, 2015 meeting were presented for information and included the following attachments:

- GNC – Motions January 22, 2015
- Governor and Citizen Rep Recruitment Policy
- Policy for Evaluation of Governors

The following motions were presented:

That the Board of Governors approves the Board of Governors participation in the Ontario Hospital Association's Governance Centre of Excellence Board Self-Assessment survey for 2015.

That the Board of Governors approves the Governors and Citizen Member Recruitment Policy.

That the Board of Governors approves the Policy for Evaluation of Governors.

8. New Business

a) Inspire COPD Program

The Board welcomed Ms. Lily Spanjevic, Advanced Practice and Clinical Lead of the Chronic Obstructive Pulmonary Disease (COPD) program to make a presentation on the INSPIRED program at Joseph Brant Hospital.

The INSPIRED (Implementing a Novel and Supportive Program of Individualized Care for Patients and families Living with Respiratory Disease) program is a holistic, proactive, hospital-to-home care, providing patients/families living with late stage COPD specialized care and support.

Ms. Spanjevic noted the following during her presentation:

- Joseph Brant Hospital was 1 of 19 teams across Canada to receive a grant towards their program this year
- COPD is the 4th leading cause of death worldwide and accounts for 24% of hospital admissions at a cost of \$750,000,000
- The Inspire Program allows patients to be referred to by inpatient staff and staff continue follow-up with patients on their progress for 3 months after they return home
- 150 eligible patients at JBH are seen per year
- This program can be replicated in other areas of the hospital and learnings are being tracked and monitored for potential transferable principles
- The main cause of COPD is smoking

The Chair thanked Ms. Spanjevic for her presentation.

b) Governor Term Limits

A briefing note was pre-circulated with the agenda package.

M. Pautler reported that Governor Term Limits was an item for review on the 2014-15 Governance and Nominating Committee (GNC) Work Plan.

Following a review of Board term limits, the GNC proposes that Governor term limits be reduced to six (6) years from the current nine (9) years. A full term for new Governors will consist of two (2) year appointments, renewable up to three (3) times. The implementation will be phased in to allow for current Board members to complete their nine (9) year term limits.

It was noted that Governors may be permitted to continue longer than six (6) years in certain circumstances as outlined in Board policy. T. Romain will amend the By-Laws for review at the next GNC meeting.

ACTION: T. Romain

It was,

Moved by: Michael Pautler

Seconded by: Mae Radford

That the Board of Governors approve the new term limit for new Governors be amended from 9 years to 6 years. A full term will consist of 2-year appointments, renewable up to 3 times. The implementation will be phased in to allow for current Board members to complete their current 9 year term limits.

...CARRIED

c) President & CEO Report

The President & CEO Report was pre-circulated with the agenda package. Mr. Vandewall provided a verbal update on the following:

- The HNHB CCAC has been in negotiation with OHA regarding CCAC Case Coordinator roles that facilitate the case referral process both in the community and in hospital. The HNHB CCAC will be in a strike position as of Jan 30 at midnight. Contingency plans are in place and JBH continues to work with the CCAC on these plans.
- JBH is excited about emerging opportunities to grow our Vascular Surgery program. A 6-month pilot will begin in the coming months.
- JBH's new Senior Vice-President Susan Wannamaker, will join JBH on March 23. Thank you to the Board members who participated in the recruitment process
- JBH will announce the new VP Patient Care Services and Chief Nursing Executive on Thursday January 30. Thank you to Nancy LaBelle for taking on the role of Interim Vice President during this time.
- The Hospital's Redevelopment Project has reached Commercial and Financial Close. Thank you to the Redevelopment department, the Board and the SLT on this huge milestone. Ellis Don has mobilized onsite and construction is anticipated to start in April 2015. The first step will include decanting administrative support out of the main building and into the HMFHC.

d) Chief of Staff Report

The Chief of Staff Report was pre-circulated with the agenda package. Dr. Stephen provided a verbal update on the following:

- The Annual Physician Distinction Award will be awarded annually in the spring in memory of Dr. Bill Love.
- The Professional Staff bylaw process has begun and Board members may be asked to participate in the development.

9. Reports

a) Interim Vice President Patient Care Services and Chief Nursing Executive Report

The Vice President Patient Care Services and Chief Nursing Executive Report was pre-circulated with the agenda package. Ms. LaBelle provided a verbal update on the following:

- Patient flow continues to be a high priority in the organization. JBH has put in place a full-time Access and Flow Manager who reports directly to the Senior Team.

- Ms. LaBelle thanked the Board for the learning opportunity within her Interim Vice-President role

b) Medical Staff Association Report

The Medical Staff Association Report was pre-circulated with the agenda package.

There were no questions regarding the Medical Staff Association Report.

c) Foundation Report

The Foundation Report was pre-circulated with the agenda package.

There were no questions regarding the Foundation Report.

d) Auxiliary Report

The Auxiliary Report was pre-circulated with the agenda package. K. Attwood provided a verbal update on the following:

- Thank you to the Governors who participated in the written and telephone feedback surveys that were distributed recently. Results are being tabulated for review.
- The Auxiliary Strategy Report will be presented in May 2015.

10. Hospital Related

The following items were pre-circulated for information:

- Contract Awards for Joseph Brant Hospital Redevelopment Project December 16, 2014
- JBH in the News December 2014

D. Dalicandro thanked M. Joannette for his assistance with media interview preparation in 2014.

11. Other Business

There was no other business to report.

12. Adjournment

It was,

Moved by: Krista Attwood **Seconded by:** Sandra Edrupt

That the Open meeting of the Board of Governors be adjourned at 4:45 p.m.

...CARRIED

Don Dalicandro
Chair, Board of Governors

Christine Thomson
Recorder