

exemplary standing, the organization must meet all of the Required Organizational Practices and by all indications, JBH is eligible for exemplary standing.

- E. Vandewall thanked Dr. Cheryl Williams and her team, particularly Steve Metham, for their hard work in preparing for Accreditation.
- People Update:
 - E. Vandewall advised that his focus will be on the following areas:
 - Building the Senior Team and working to fill the key vacancies including the role in Redevelopment (to replace Henri Dekker).
 - Advancing the co-design of the JBH culture. An engagement session, which will include representation from the medical staff, is scheduled for December 12 to discuss Culture. These sessions will continue for the remainder of the year.
 - Reintroduction of JBH's LEAN initiative which will include walkabouts by the SLT.
 - Focus on talent management and succession planning across the organization. E. Vandewall and Dr. Preyra are teaming to develop a formal process to support JBH's leaders (starting with SLT and medical staff).
 - Also looking at standardizing a process for undertaking and approving projects throughout the organization.
- Government Relations:
 - E. Vandewall had an opportunity to speak with Michael Coates, the head of Premier Ford's Transition team, who shared some insight into the new Government's approach and on what the Premier's focus will be.
 - The government's agenda is evolving and management will continue to update the Board as information becomes available..

E. Vandewall drew the Board's attention to the 'Wordle' that was developed through conversations with the Surveyors and staff across the organization. Communications will look at using the Wordle as part of the Hospital's branding.

ACTION #1: Invitations will be sent to the full Board to attend the Accreditation Celebration Event which is tentatively scheduled for December 19 (2:00-3:30pm).

10. Professional Practice Report (CNE & COS)

Cheryl Williams, Chief Nursing Executive and Ian Preyra, Chief of Staff, co-presented highlights of the Professional Practice Report which was precirculated with the meeting material. Highlights as follows:

- Accreditation:
 - Very happy to report that several areas in the Hospital achieved 100% rating score.
 - Kudos to the teams in the Infection Prevention and Control (IPAC); LAB/DI/Pharmacy and other areas for this achievement.
 - The Surveyors were very pleased with the completion of the documentation in these areas.
 - Departments will continue to apply the accreditation standards, creating a self-auditing process and holding each other accountable.

COMMITTEE REPORTS

11. Building & Facilities Committee Report

D. Mercuri, Chair of the Building & Facilities Committee advised that the Committee report, from the November 6, 2018 meeting, was precirculated with the meeting material, noting that staff

gave an ICAT update and specifically highlighted the Nurse Call System. E. Vandewall provided background information on this to the Board, noting that JBH would like to work with Ellis Don to ensure compliance with the output specification..

12. Quality Committee

M. Radford, Chair of the Quality Committee advised that the Committee report, from the November 8, 2018 meeting, was precirculated with the meeting material, noting that an informative generative discussion was held at the meeting. The generative discussions will alternate with education sessions and patient stories.

13. Governance & Nominating Committee

D. Cowan, Chair of the Governance & Nominating Committee advised that the Committee report, from the November 9, 2018 meeting, was precirculated with the meeting material. He advised that the Committee had a heavy agenda and the focus on was on processes and formalizing an education framework for the Board.

14. Medical Advisory Committee Report

Dr. Preyra, Chief of Staff, advised that the reports from the Medical Advisory Committee meetings held on October 10 and November 14, 2018 were precirculated. He noted that the recommendations from those meetings will be brought during the In-Camera session.

15. Finance & Audit Committee Report

D. Dean, Chair of the Finance & Audit Committee advised that the Committee report, from the November 22, 2018 meeting, was precirculated with the meeting material. He advised that the Committee was very pleased with the changes to the documentation coming forward from the Finance team and complimented May Chang and her team. D. Dean gave a brief update on the RFP for audit services and advised that it will be brought to the Board in January 2019. He further noted that the material from the meeting, including the HAPS and CAPS submissions were included in the Consent Agenda material and advised that the more detailed committee material is on the board portal.

16. Hospital Assets Committee Report

D. Mercuri, Chair of the Hospital Assets Committee advised that a brief meeting of the Committee was held on November 23, 2018 to review a draft gift agreement template for gifts under \$1M. A copy of the Committee report was precirculated with the material. The Committee is recommending that the Board approves the Gift Agreement Template for gifts under \$1M and over \$1M, the only difference in the templates being the signatories.

E. Vandewall advised that the Foundation Board approved the Gift Agreement Templates at its meeting held earlier in the day and noted that approval is required from both boards.

17. Consent Agenda Approval

The motions contained in the Consent Agenda were approved, as presented, by way of the following motion:

THAT the Consent Agenda Motions for the items in the consent agenda be approved, as presented.

Moved by: Dave Dean

Seconded by: Mae Radford

CARRIED

18. JBH/JBHF Memorandum of Agreement

D. Mercuri advised that the current Memorandum of Agreement between the Hospital and the Foundation expires on December 12, 2019 and noted that the revised agreement is very consistent with the previous agreement but some language was amended removing references from the parking operations.

The Board approved the revised Memorandum of Agreement as recommended by the Governance & Nominating Committee.

THAT the Revised Memorandum of Agreement between Joseph Brant Hospital and Joseph Brant Hospital Foundation be approved by the Board of Directors, as recommended by the Governance & Nominating Committee.

Moved by: Debra Carey

Seconded by: Barbara Elliott

CARRIED

Operations Update

19. Medical Staff Association Report

Dr. Amie Davis, President of Medical Staff Association gave a brief update on the MSA and advised that elections were held and she was elected President of the MSA and is happy to be back on the Board. Dr. Davis indicated that her vision for the MSA is on leadership development and succession planning within the Association and also to develop a culture of leadership. She further indicated that focus is also on developing more structure for the Medical Staff Association.

20. Communications & Public Relations Report (CCO)

Mario Joannette, Chief Communications Officer, presented his report, a copy of which was precirculated with the agenda material. He advised that he is very excited about the new City council and updated the Board on meetings he has scheduled, including a meeting with the mayor who is eager to meet with the Hospital.

21. Review of Action Items

The Chair reviewed the action items from the meeting.

22. Other Business

No other business was tabled for discussion. The Next Meeting is scheduled for Wednesday January 30, 2019 at 3:00pm.

23. Adjournment

The Open Session of the meeting was adjourned at 5:15pm by way of a motion duly moved and seconded.

Moved by: Don Cowan

Seconded by: Frank Whelan

CARRIED

Dominic Mercuri, Board Chair

Donna Philip, Recorder

Wednesday November 28, 2018 Minutes
Board of Directors – Open Session Meeting

ACTION ITEMS (Open-Session Board Meeting)	Responsibility	Due Date	Comment
1. JBH Foundation to present their new Strategic Plan to the JBH Board at the January 2019 meeting.	A.Hilborn	January 2019	Outstanding from September 26, 2018 meeting.
2. Invitations will be sent to the full Board to attend the Accreditation Celebration Event which is tentatively scheduled for December 19 (2:00-3:30pm).	D. Philip	December 2018	

ATTENDANCE REGISTER OPEN BOARD MEETINGS						
BOARD MEMBERS *Chair **Vice-Chair	Sept 26, 2018	Nov 28, 2018	Jan 30, 2019	Mar 27, 2019	Jun 12, 2019	AGM (Date TBC)
Dominic Mercuri *	Yes	Yes				
Michael Pautler**	Yes	Yes				
Bob Bosshard	Yes	No				
Debra Carey	No	Yes				
Atul Chandra	Yes	Yes				
Don Cowan	Yes	Yes				
David Dean	Yes	Yes				
Barbara Elliott	Yes	Yes				
Young Park	No	Yes				
Anjlee Patel	Yes	Yes				
Mae Radford	Yes	Yes				
Frank Whelan	Yes	Yes				
Dr. Ian Preyra	Yes	Yes				
Dr. Amie Davis	No	Yes				
Dr. Ajay Manjoo	Yes	No				
Eric Vandewall	Yes	Yes				
Cheryl Williams	Yes	Yes				
STAFF	Sept 26, 2018	Nov 28, 2018	Jan 30, 2019	Mar 27, 2019	Jun 12, 2019	AGM (Date TBC)
May Chang	Yes	Yes				
Mario Joannette	Yes	Yes				
Donna Philip	Yes	Yes				