

Joseph Brant Hospital Board of Directors

****MEETING HIGHLIGHTS****

The Joseph Brant Hospital (JBH) Board of Directors met on **Wednesday June 1, 2022**.

Reports were received from the various Board Committees: Digital Health Strategy (DHSC), Quality (QC), Finance & Audit (FAC), Human Resources Policy & Compensation (HRPCC), Governance & Nominating (GNC) and Medical Advisory (MAC). The President & CEO, Chief of Staff and Chief Nursing Executive also provided reports to the Board. The Board received a special presentation on the Ontario Not for Profit (ONCA) Act which came into effect on October 19, 2021 as presented by Miller Thomson LLP. The Board also received an update from the Hospital Foundation.

Board Approvals

- JBH Audited Financial Statements for year ended March 31, 2022.
- (Internal) Financial Statements for the period ending March 31, 2022.
- Appointment of JBH Auditors for the year ended March 31, 2023.
- Food Services Provider contract (Sodexo).
- 2021/22 Quality Improvement Plan (QIP) Final Report.
- 2022/23 Nominations Report.
- 2022/23 Slate of Community Representatives.
- 2022/23 Integrated Risk Management Risk Register.
- 2022/23 Board Expenses Budget.
- Consent Agenda Items: Governance Policies; Committee Terms of Reference; 2022/23 Committee Work Plans; 2022/23 Board Work Plan;
- BPSAA Attestation and MSAA Attestation.

Meeting Highlights

- The CEO presented highlights of his report as follows:
 - COVID modeling indicates a continued decline in hospitalization rates, however, staffing shortages continues to be Top of Mind for the organization with a focus on physician and staff well being;
 - JBH is completing the year in with a modest surplus and advocacy continues with government to address JBH's ongoing structural deficit which has not yet been fully addressed;
 - Continued advocacy for government approval of JBH's Mental Health & Addictions redevelopment and expansion project continues;
 - The process for the development of the new Strategic Plan will start over the summer with broad-based engagement commencing this fall.
- The Chief of Staff and Chief Nursing Executive presented highlights of the Professional Practice Report as follows:
 - The hospital is focused on the resumption of scheduled care to address the backlog in surgical cases in order to meet the needs of the community.
- The Board received an education session on the requirements of the Ontario Not for Profit (ONCA) Act including an overview of a governance action plan list that must be carried out to ensure that the organization is compliant with the new Act. It is expected that ONCA compliance work will be carried out (and completed) within the 2022/23 board year under the oversight of the Governance & Nominating Committee.
- The DHSC met on May 30, 2022 and reviewed progress on the digital health strategy journey. The Chair also advised that two new members will be coming forward for Board approval who both have excellent expertise to facilitate the fulfilment of the Committee's mandate.

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Board of Directors – Open Session Meeting

- The QC met on May 31, 2022 and the Committee Chair reported that the Committee wrapped up a successful year. Key highlights:
 - The Committee held a further discussion on the Integrated Quality Framework as a means of helping people understand the various levels of quality oversight in the organization.
 - The Committee also received a presentation from the Diagnostic Imaging Department and had an in-depth review into the Medication Errors Harm Indicator.
 - A recommendation was brought to the Board to accept the final report of the 2021/22 Quality Improvement Plan.
 - The new Patient Family Advisor role will be added to the QC membership.
- The GNC met on May 31, 2022 and the Committee made several recommendations to the Board as part of its Consent Agenda.
 - The Committee Chair also reported that the GNC recommended several items for the Hospital's Annual Meeting and the First Board meeting of the new year, including the 2022/23 Nominations Report; 2022/23 Slate of Community Representatives for the Digital Health Strategy Committee and the Patient Advisor Role for the Quality Committee.
 - The GNC also recommended the 2022/23 Integrated Risk Management Corporate Risk Register and the 2022/23 Board Expenses Budget of \$68k to the Board for approval.
- The FAC met on May 31, 2022, key highlights as follows:
 - The Committee had a very positive meeting with the Auditors. This year's audit was (once again) completed virtually, however, the Auditors have advised that they will be moving to a hybrid model in the coming year. The Auditors issued a clean audit opinion.
 - Based on the evaluation of the Auditor's performance, the FAC recommended to the Board that Deloitte LLP be re-appointed as external Auditor for JBH for the fiscal year ended March 31, 2023.
 - The Committee also reviewed a recommendation for a new provider for patient food services. Following an RFP process, Sodexo was awarded the contract and this item was brought to the Board for approval given the policy threshold amounts requiring sign-off by the Board Chair (as authorized by the Board).
 - The Committee also reviewed the internal Financial Statements for the period ending March 31, 2022 and recommended the Financials to the Board for approval in the consent agenda.
 - The Committee also reviewed the approach, assumptions and planning for the 2022/23 internal budget. Based on the information that is currently available, the organization is projecting a deficit of (\$2.8M) for the 2022/23 year.
 - The FAC also recommended that Annual Attestations (which are regulatory requirements) for the BPSAA (Broader Public Sector Accountability Act) and the Multi-Sector Accountability Agreement (MSAA) be also signed off by the Chair.
- The Foundation provided an update on the Join the J campaign during the month of June, noting that the emphasis of this campaign is on brand building to improve its base for corporate giving as the Foundation has established a great base for individual giving.
- Dr. David Charland, President of the Medical Staff Association (MSA) and Dr. Salina Juma, MSA Vice President gave a brief update noting that the medical staff is also feeling the ongoing health human resources (HHR) challenges as previously reported. The MSA also held its first in-person social with over 100+ people in attendance.

NEXT MEETING

Monday June 27, 2022 @ 4:00pm via ZOOM
(First Meeting of the new Board Year)

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