

## Joseph Brant Hospital Board of Directors

### **\*\*MEETING HIGHLIGHTS\*\***

The Joseph Brant Hospital (JBH) Board of Directors met on **Wednesday February 1, 2022.**

Reports were received from the Digital Health Strategy, Quality, Finance & Audit, Human Resources Policy & Compensation, Governance & Nominating and Medical Advisory Committees. Reports were also received from the President & CEO, Chief of Staff, Chief Nursing Executive and the Medical Staff Association.

#### **Board Approvals**

- The Audit Plan provided by Deloitte LLP and Audit Fees in accordance with the RFP dated October 2018, which had been previously approved by the Board.
- The 2023/24 Operating Budget as recommended by the FAC.
- The 2023/24 HAPS and CAPS Budget Submissions as recommended by the FAC.
- Proposed Amendments to the JBH Administrative By-law, subject to additional changes related to gender neutrality, for recommendation to the JBH Membership at the June 2023 Annual Meeting.
- The appointment of Councillor Angelo Bentivegna as the Municipal Representative on the Board for the (current) 2022/23 Board year.
- Barbara Elliot as the 2023/24 Board Chair-Elect and Paul Clarke as the 2023/24 Board Vice-Chair Elect, as recommended by the GNC.
- Financial Statements for the periods ending Financial Statements for the period ending October 31; November 30 and December 31, 2022.

#### **Meeting Highlights**

- The Hospital's insurers, Healthcare Insurance Reciprocal of Canada (HIROC) presented an overview of the Hospital's insurance coverage including D&O liability coverage which covers the Board of Directors. In addition to the \$30M per event coverage, there is also Crime (including employee dishonesty) and Cyber coverage as additional sub-limits.
- The Board received an update on plans for the 2023 Accreditation survey which is scheduled for September 2023.
- The Board also received updates on the corporate risks that have been assigned directly to the Board for oversight (i) COVID/Pandemic Risk and (ii) Community Relations Risk and the corresponding mitigation strategies.
- The CEO presented Top of Mind highlights of his Report as follows:
  - E. Vandewall shared context and background information with the FAC around the structural operating deficit, noting that the hospital did get recognition from the Ministry 2 years ago around the deficit and was given one-time funding of \$5M which had not been added to base funding. The hospital continues to advocate to the Ministry for base funding of approximately \$5M to address JBH's ongoing structural operating deficit. Two events are scheduled as opportunities to highlight the Mental Health & Addiction project to the Community. A Bell Let's Talk event and a Rotary Burlington Lakeshore fundraiser dinner.

- It is anticipated that legislation will be coming out related to independent Community Surgical and Diagnostic Centres. It is likely that less complex cases will be dispersed to the independent centres and more complex ones will remain with hospitals. Quality of care standards are top of mind under this model of care and JBH looks forward to the details and requirements to ensure that quality standards under the new model are addressed under the pending legislation.
- The Chief Nursing Officer and Chief of Staff co-presented key highlights from the Professional Practice Report as follows:
  - The clinical team is focusing on lessons learned (so far) from the pandemic. This is intended to reflect on those lessons learned to continue to serve the needs of the community and staff in an unstable environment;
  - There was also a detailed regional report on the current state of the surgical platform which continues to be an area of significant need for the community.
- The Board received an update on the Hospital's DEI journey. E. Vandewall thanked the Board for their participation in the Consultant's data gathering phase. Key highlights as follows:
  - There were some eye-opening broader themes that emerged from the data which will be used to build-out the JBH DEI Strategy.
  - There were 262 responses (13% participation rate) to the DEI survey and there were also individual and confidential interviews conducted by the consultants (by request).
  - Based on the Deloitte LLP maturity model, JBH is at the 'compliant' stage which falls within a five-year horizon to move through the maturity model milestones.
  - Next steps in the year ahead include co-design of DEI strategy similar to the culture initiative.
  - There are some immediate priorities that can be undertaken and the next steps will include recruitment of an individual to drive these efforts forward as the change management aspect would take time for long-term sustainability.
- The Digital Health Strategy Committee met on January 30, 2023. The Committee reported that the agenda generated significant dialogue around options for next steps for the Digital Health Strategy. Committee Chair further noted that the Committee also reviewed a cyber security update and noted that this oversight fits best under the DHSC mandate. The Committee also considered its skills/expertise by way of a skills matrix. At its March 2023 meeting, the DHSC will be looking at specific options to move the Digital Health Strategy forward.
- The Quality Committee met on January 31, 2023. The Committee reported that there was an excellent presentation by the Maternal and Child Program. Scorecards have been developed for the Pediatric and Mother & Child programs which will be an important tool to track continuous improvement. The team also presented on innovative measures undertaken in response to Pediatric critical care direction from the Ministry due to system pressures during the height of the flu season.
- The Finance & Audit Committee met on January 31, 2023. The Committee reported that the Auditors presented the Audit Plan and approach for this year's audit exercise. The audit fees are as included in the Master Services Agreement that was previously approved/signed. The FAC also reviewed the 2023/24 Operating Budget as outlined in the HAPS and CAPS submissions and recommended those items to the Board. The Hospital currently has a modest \$300k surplus YTD.
- The Governance & Nominating Committee met on January 31, 2023. The Committee reported that the ONCA Task Force has completed its review of the

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Administrative By-laws and recommended proposed amendments to the GNC which in turn has been recommended to the Board. The GNC had also discussed the size and composition of the Board as part of the By-law review. E. Vandewall provided a Strategic Plan update to the Board advising that the process is moving forward well and that the next steps will be a series of pressure testing sessions with key stakeholders. Five pressure-testing sessions have been scheduled and the Draft Strategic Plan will be brought to the Board at the March 2023 meeting.

- The Board reviewed a forecast for various capital planning initiatives over the next 10 years (in today's dollars) which highlighted the hospital's share of those commitments. This information will also be shared with the Foundation. It was noted that based on the information presented, the significant undertakings and keeping in mind that some of the initiatives have not yet been approved by the Ministry, the organization will be required to determine organizational priorities.
- Dr. David Charland and Dr. Salina Juma, President and Vice President of the Medical Staff Association respectively, gave a brief update to the Board.

**NEXT (REGULAR) MEETING**

Wednesday March 29, 2023 @ 1:00pm via ZOOM