Joseph Brant Memorial Hospital (JBMH)

THE BOARD OF GOVERNORS

A meeting of the Board of Governors was held on Wednesday, November 30, 2011 in the Gordon Room.

PRESENT: Susan Busby, Chair
Stephen Friday, Vice Chair
Don Dalicandro
David Dean
Sandra Edrupt
Adam Grzeslo MD
Barb Hladysh
Brenda Hunter
Michael Pautler
Kathryn Osborne
Rob Hamilton
Mae Radford
Eric Vandewall

Donald Wray
Jim Kozack
Marianne Meed Ward
Dominic Mercuri
Anjali Gupta, MD
Mary MacLeod
Dwight Prodger MD

Staff: Mario Joannette
Florine Lobo
Arlene Yam
Anissa Hilborn
Tess Romain

1. Call to Order – Welcome and Introductions
   The Chair called the meeting to order at 3:00 p.m.

2. Call to Order and Declaration of Conflicts
   There were no declarations of conflict noted.

3. Chair’s Remarks
   The Chair spoke about the OHA Health Achieve conference and the future of healthcare. The Chair reviewed themes from the conference of innovation and integration which are being discussed and encouraged throughout the healthcare system. The Chair also noted that the OHA will continue to speak to the current efficiencies in Hospitals across Ontario.

   There is a continued emphasis on accountability and transparency. The Freedom of Information and Privacy Act (FIPPA) will come into effect in hospitals January 1, 2012. Joseph Brant Memorial Hospital (JBMH) will post its executive compensation packages and expenses on our website.

   The Chair also referenced James Orlikoff’s presentation at OHA Health Achieve focused on governance and assured governors that we are aligned with best practices in governance including 25% of the agenda focused on quality.
The Chair also acknowledged and thanked Dr. Adam Grzeslo for his contribution to the Board over his past terms as Vice-President and President of the Medical Staff Association. It was noted that the input and insight from Dr. Grzeslo on behalf of the medical staff has been appreciated and valued by the Board.

4. **Approval of Agenda**
There were minor amendments made to the agenda.

   It was,
   Moved by: Don Wray    Seconded by: Dominic Mercuri
   *That the agenda be approved with amendments as presented.*
   …CARRIED

5. **Approval of Previous Minutes**
The minutes of the September 28, 2011 meeting of the Board of Governors were presented.

   It was,
   Moved by: Sandra Edrupt    Seconded by: Michael Pautler
   *That the minutes of April 6, 2011 be approved as presented.*
   …CARRIED

6. **Consent Agenda**
The Chair queried whether any member wished to have a specific item contained within the Consent Agenda, as presented, removed for further discussion.

   It was,
   Moved by: Don Dalicandro    Seconded by: David Dean
   *That the Consent Agenda (Items 6.1 - 6.3) be approved as amended.*
   …CARRIED

6.1 **Finance and Audit Committee**
The minutes of November 1, 2011 and November 15, 2011 were presented for information and included the following attachments:

   - Statement of Operations, September 30, 2011
   - Balance Sheet as at September 30, 2011
   - CFO Report to the Finance and Audit Committee

   The following motion was included:
   *That the Finance and Audit Committee recommend to the Board of Governors for approval the Second Quarter (2011/12) Financial Statements, as presented.*

6.2 **Quality Committee**
The minutes of November 17, 2011 were presented for information.

6.3 **Building and Facilities Committee**
The minutes of November 21, 2011 were presented for information and included the following attachments:

- 2011/12 Work Plan
- Terms of Reference

The following motions were included:

*That the Building and Facilities Committee recommend to the Board of Governors for approval the 2011-2012 Work Plan, with edits as presented.*

*That the Building and Facilities Committee recommend to the Board of Governors for approval the Terms of References, with the above noted amendment.*

(Secretary’s Note: Marianne Meed Ward arrived at 4:15 p.m.)

### 7. Quality and Safety

#### 7.1 Effective Governance and Quality

Sandra Edrupt, Chair of the Quality Committee provided an update to the Board on a follow up discussion regarding the 2010 pilot program on Effective Governance for Quality & Patient Safety.

During this discussion held by the program sponsors, including the Ministry of Health and Long Term Care, Ontario Hospital Association, Canadian Patient Safety Institute and the Canadian Health Services Research Foundation, JBMH received positive feedback on quality improvements to date and is likely in the top quartile of Ontario hospitals in tackling quality.

A generative discussion question was presented: “JBMH has made progress towards excellence in quality and safety but there continues to be areas for improvement. What would it take to be universally excellent?”

The Board shared ideas and discussed opportunities to improve quality in the future. This information was noted and will be presented to the Quality Committee for review.

#### 7.2 OHA Health Achieve – The Honourable Deb Matthews speech

The Chair noted that the Minister Matthews’ speech was pre-circulated with the agenda package.

It was noted that Minister Matthews highlighted the opportunity for Hospitals to work together in a more systemic fashion.

### 8. Leading Performance and Innovation

#### 8.1 Strategic Scorecard

A briefing note and draft scorecard were pre-circulated with the agenda package. It was noted that the draft scorecard is aligned with the priorities in our Quality Improvement Plan (QIP). Each Board Committee will be responsible for relevant indicators and present to the Board
quarterly updates beginning in April with any subsequent recommendations. The Strategic Scorecard will be published for the organization beginning in June 2012.

Indicators will be assigned to the following Committees of the Board:

- Quality/Safety Excellence, Exceptional Customer Service – Quality
- Inspired Teamwork – Human Resources Policy and Compensation
- Leading Performance – Finance and Audit
- Innovation – Governance and Nominating

It was,
Moved by: Don Dalicandro Seconded by: Sandra Edrupt
That the Governance and Nominating Committee’s recommendations to the Board of Governors:
(a) Agree to the template and measures in this Strategic Scorecard;
(b) Request that each respective Committee review the measures and targets and provide and progress report and recommendations for improvement;
(c) Consider future measures for reporting within the Scorecard; and
(d) Accept that the approach is implemented with a review in one year to ensure ongoing strategic fit for purpose and continuous improvement in presentation.
be approved as presented.

…CARRIED

8.2 CCWG Update
A briefing note was pre-circulated with the agenda package. Dr. Dwight Prodger reported that a Memorandum of Understanding (MoU) has been signed by JBMH and West Lincoln Memorial Hospital (WLMH) as of October 18, 2011. It was also noted that Dr. John Rawlinson has been appointed the Chief of Diagnostic Imaging at WLMH and now holds this role at both organizations.

(Secretary’s note: Jim Kozack arrived at 4:25 p.m.)

Dr. Prodger commented that WLMH is a great choice for collaboration and the strength of this collaboration has been the medical leadership.

9. Reports
9.1 President & CEO Report
The CEO Report was pre-circulated with the agenda package. E. Vandewall provided updates on the following:

- E. Vandewall reported on some key highlights from a site visit to St. Joseph’s Health Centre in Toronto. Certain processes are under review for implementation at JBMH.

9.2 Chief of Staff Report
The Chief of Staff Report was pre-circulated with the agenda package. Dr. Prodger provided updates on the following:

- Strategies to improve Patient Flow implemented in May 2011 continue to be successful.
Discussions are underway to implement a new model of care across the organization focused on patient-centered care and improving ED length of stay.

Dr. Keith Greenway will be Chair of the Pharmacotherapy Committee and Dr. Arshad Hack will be Chair of the Credentials Committee, which completes the Chair positions on the Medical Advisory Committees. Dr. Prodger thanked Dr. Jeff Lang and Dr. Jim Faught for their work as Chairs on these Committees.

9.3 Foundation Report
The Foundation Report was pre-circulated with the agenda package. The Chair encouraged the Board to support the upcoming January 12, 2012 event at the Burlington Performing Arts Centre and noted Anissa Hilborn, JBMH Foundation President was featured in the two (2) magazines enclosed, “Most” and “Hamilton Magazine’s Interiors”.

9.4 Auxiliary Report
The Auxiliary Report was pre-circulated with the agenda package. Barb Hladysh confirmed that the Auxiliary has generously agreed to a historic $5 million donation towards the Joseph Brant Memorial Hospital Redevelopment. This is the largest gift in the history of Joseph Brant Memorial Hospital.

10. Hospital Related
The following items were pre-circulated for information:

- The Pulse (October 2011)
- Vim & Vigour (Winter 2011)
- News articles (October 2011 – present)
- Positive Experience Patient Letter
- Speech by Tom Closson, President & CEO, OHA
- Most Magazine
- Hamilton Magazine’s Interiors

11. Other Business
There was no other business to report.

12. Adjournment

It was,
Moved by: Robert Hamilton Seconded by: Dave Dean
That the open meeting of the Board of Governors be adjourned at 5:00 p.m.

...CARRIED

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Susan Busby      Christine Thomson
Board Chair      Recorder

JOSEPH BRANT MEMORIAL HOSPITAL